

WEBGRANTS TUTORIAL

STUDENT INFORMATION

Getting Started

1. Open your web browser and type the WebGrants web address into the browser address field.
2. Log in using your WebGrants username and password. (Be aware that user IDs and passwords are case sensitive)
3. Navigate to the Student Info Main Page by clicking on the [Student Info](#) link in the Options box on the WebGrants Home Page or by clicking on the [Student Info](#) link in the WebGrants Navigation Bar located in the upper right of all WebGrants pages.
4. Use a randomly selected student account from your school's Cal Grant roster to answer the following questions. Navigate to the below listed Student Information screens by clicking the corresponding links of the Student Info Main Page.

Award Summary

1. Grant ID: _____ Date of Birth: _____
2. Home Phone: _____
3. What type of Cal Grant does the student have? _____
4. What is the meaning of the first listed Award Status Code?
(*hint: pass over the code with your mouse arrow*): _____
5. What is the name of the school at which the student is awarded a Cal Grant for 2002-03?
(*hint: pass over the code with your mouse arrow*): _____

Award Detail

1. Is this a new or renewal award for 2002-03? ☐ New ☐ Renewal
2. What school is the student attending during the 2002-03 award year? _____
3. Select the academic year from the academic year drop down box that reflects the first year the student was considered for a Cal Grant. (*hint: it will be the earliest year for which information can be displayed on this screen*).

What was the student's submitted Grade Point Average? _____

What was the student's Expected Family Contribution? _____

What was the student's marital status? _____

Student History

1. What was the date of the student's last payment? _____
2. How much was that payment? _____
3. On which fields can you sort the payment records?
(*hint: Click on a column heading to sort the records*): (a) _____
(b) _____
(c) _____
4. How many terms has the student used a Leave of Absence? (*hint: the adjustment reason code will be "LA" for Leave of Absence*) _____
5. How much remaining eligibility does this student have? _____

CA Aid Report

1. How many California Aid Reports (CAR) were sent to the student during the first year for which the student was awarded a Cal Grant (*hint: if there were more than one, the dates of those CARs will appear above the student's name*)? _____
2. What were the issue dates of those CARs? _____
3. For each of the Cal Grants listed there may be a "see code #__." Choose any number code listed and find the description by clicking the <View Code Descriptions> button. What does the code of your choice mean?

School Choice Simulator

The School Choice Simulator allows schools to see adjusted Cal Grant amounts based on a student's attendance at another school or a change in a student's housing.

1. In the SSN field, enter same student's Social Security Number that you have been using. Then click <GO>.
2. Scroll down to the "Simulated Award Information" section. From the drop down list of colleges, select a school other than your own.
3. Click the <Run School Choice Simulator> button. How would the Cal Grant award change if the student were to transfer to this school? (*hint: the Current Award Information is located at the top of the screen and the Simulated Award Information is located at the bottom of the screen*).

